



Rio Puerco Acres



December Newsletter

Rio Puerco Acres Staff

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Octavius Joe

Maintenance Tech

Office Hours

Tuesday-Friday

7:30am to 6pm

****Please Change Out AIR
FILTERS every month****

After Hours Emergency

Maintenance:

1(866)780-1748



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1 Rent Due!	2	3	4	5	6	7
8	9	10	11 LATE FEE	12	13	14
15	16	17	18	19	20	21
22	23	24 Christmas Eve	25 Christmas Day!	26	27	28
29	30	31 New Year's Eve!				

ONE STRIKE & YOU'RE OUT POLICY

A STRICT straight-forward policy that ensures that public housing residents who engage in illegal drug use or other criminal activities on housing property can lead to an **EVICTION**.

Winterizing your Home

- Inspect heating systems
- Make sure your smoke detectors & carbon monoxide detectors work
- Make sure you have a fire extinguisher
- Check the weather-stripping on your doors
- Disconnect garden hoses
- On freezing days and nights, leave your faucet dripping some water, so your water pipes will not Freeze and break

If you need anything replaced please contact our office and place a work order.

Notes:

Rent is Due on Dec. 1st

Late fees Added on Dec. 11th

Winter begins on Dec. 21st

Christmas Day Dec. 25th,
Office is Closed!

New Years Day Jan. 1st, Office
Closed!

Resident Safety:

The safety of residents and their property is always a concern of management. If any suspicious persons or activities are noticed in or around the community, promptly report it to the police and notify management. Residents should always lock windows and doors to ensure that "uninvited" persons cannot gain access. No one will be admitted into your apartment without written permission.

Management must have your home and work telephone numbers in case of an emergency. This information will help us contact you as quickly as possible.

Be a good neighbor & look out for one another...Thank you!

****If your exterior lights are out, please put in a work order at the front office****

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